WEST VIRGINIA:

At a regular meeting of the Raleigh County Commission held on the 15th day of April, 2025 in the Commission Courtroom thereof:

CALL TO ORDER

President Duckworth called the meeting to Order at 10:12 a.m.

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ROLL CALL

Present: Gregory Duckworth, President
Linda K. Epling, Commissioner
Daniel Hall, Commissioner
Carl Roop, County Attorney
Jay Quesenberry, County Administrator
Billy Michael, Assistant County Administrator

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INVOCATION AND PLEDGE OF ALLEGIANCE

Meeting was opened with the invocation by Matt Harvey, Pastor of Lifespring Church, Cool Ridge, WV and the recitation of the Pledge of Allegiance.

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EXONERATIONS

Commissioner Epling moved to approve 2 exonerations, 0 cancellations and 3 refunds for personal property; and 4 exonerations, 0 cancellations and 0 letters of correction for real property as presented today. Motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT A)

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BUDGET REVISIONS

A motion was made by Commissioner Epling to approve the budget revision of the Sheriff for security reimbursements in the amount of $227,858.00. Seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT B)

Commissioner Epling moved to approve the in-house budget revisions for the Courthouse in the amount of $107,000.00. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT C)

Commissioner Epling moved to approve the in-house budget revision for Other Buildings in the amount of $102,000.00. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT D)

Commissioner Epling moved to approve the in-house budget revision for Data Processing in the amount of $4,000.00. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT E)

Commissioner Epling moved to approve the in-house budget revision for Building / Code Inspection in the amount of $10,500.00. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT F)

Commissioner Epling moved to approve the in-house budget revision for Fire Coordinator in the amount of $600.00. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT G)

Commissioner Epling moved to approve the in-house budget revision for Central Garage in the amount of $4,000.00. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT H)

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NEW EMPLOYEE RALEIGH COUNTY SHERIFF'S LAW ENFORCEMENT – MELVIN THOMAS VILLERS – DEPUTY SHERIFF

A motion was made by Commissioner Epling to approve the hiring of Melvin Thomas Villers as Deputy Sheriff for the Raleigh County Sheriff's Office. Seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT I)

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NEW EMPLOYEE RALEIGH COUNTY SHERIFF'S LAW ENFORCEMENT – NICHOLAS AAREON WHITE – DEPUTY SHERIFF

A motion was made by Commissioner Epling to approve the hiring of Nicholas Aareon White as Deputy Sheriff for the Raleigh County Sheriff's Office. Seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT J)

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NEW EMPLOYEE RALEIGH COUNTY SHERIFF'S LAW ENFORCEMENT – ORION DAKOTA MUNOZ – DEPUTY SHERIFF

A motion was made by Commissioner Epling to approve the hiring of Orion Dakota Munoz as Deputy Sheriff for the Raleigh County Sheriff's Office. Seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT K)

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LAY THE LEVY – FISCAL YEAR 2025-2026

A motion was made by Commissioner Epling to approve to Lay the Levy for the Fiscal Year 2025-2026. Seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT L)

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CONSIDERATION OF AN UPDATE TO THE RALEIGH COUNTY NON-DISCRIMINATION POLICY AND PROCEDURE

Commissioner Epling moved to approve updating the Raleigh County Non-Discrimination Policy and Procedure. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT M)

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RESOLUTION RECOGNIZING TELECOMMUNICATORS DURING TELECOMMUNICATORS WEEK OF APRIL 13, 2025 THROUGH APRIL 19, 2025

A motion was made by Commissioner Epling to approve the Proclamation recognizing telecommunicators during Telecommunicators Week, April 13, 2025 to April 19, 2025. Seconded by Commissioner Hall and motion carried unanimously. John Zilinsky, Director of the Raleigh County EOC, and several telecommunicators and support staff were in attendance.
(SEE EXHIBIT N)

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RESOLUTION IN SUPPORT OF AN INCREASE IN BLACK LUNG BENEFITS FOR RALEIGH COUNTY RESIDENTS SUFFERING FROM BLACK LUNG DISEASE

Commissioner Epling moved to approve the Resolution in support of an increase in black lung benefits for Raleigh County residents suffering from black lung disease. The motion was seconded by Commissioner Hall and motion carried unanimously.
(SEE EXHIBIT O)

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CONSIDERATION OF FAIR HOUSING PROCLAMATION

A motion was made by Commissioner Epling to approve the Fair Housing Proclamation as presented by County Administrator Jay Quesenberry. The motion was seconded by Commissioner Hall and motion carried unanimously.
(SEE EXHIBIT P)

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CONSIDERATION OF PURCHASING POLICY USING VENDOR PREFERENCE PURSUANT TO WEST VIRGINIA CODE 5A-3-37

Commissioner Epling moved to approve a purchasing policy using vendor preference pursuant to West Virginia code 5a-3-37. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT Q)

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CONSIDERATION OF THE APPLICATION FOR THE COURTHOUSE SECURITY GRANT FROM THE WV DEPARTMENT OF HOMELAND SECURITY IN THE AMOUNT OF $82,000.00 TO CONTINUE THE SECURITY UPGRADE AT THE JUDICIAL ANNEX

A motion was made by Commissioner Epling to approve the application for the Courthouse Security Grant from the WV Department of Homeland Security in the amount of $82,000.00 to continue the security upgrade at the Judicial Annex. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT R)

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ESTATE OF DORTHY MALLOCH CORELL AKA DOROTHY MAY CORELL

President Duckworth stated this item of business will be brought before the Commission at the next scheduled meeting of this Commission.

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CONSIDERATION OF A ROAD CHANGE REQUEST LOCATED OFF THE 412/414 BLOCK OF MATHIS DRIVE IN DANIELS CALLED PUNKIN LANE. THE RESIDENT IS REQUESTING TO CHANGE THE NAME TO SHAG LANE.

A motion was made by Commissioner Epling to approve the request to change the name of Punkin Lane to Shag Lane. The road is off the 412/414 block of Mathis Drive in Daniels. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT S)

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CONSIDERATION OF DRAWDOWN #11 ON THE WEST RALEIGH SEWER PROJECT FROM THE BRADLEY PSD IN THE AMOUNT OF $5737.00

Commissioner Epling moved to approve Drawdown #11 on the West Raleigh Sewer Project in the amount of $5,737.00 for Legal Services and Infrastructure. Seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT T)

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OLD BUSINESS

None

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PUBLIC PARTICIPATION

KAREN LASYER – FEMA representative updated the Commission on the April 1, 2025 Disaster

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MINUTES

A motion was made by Commissioner Epling to approve the minutes of the March 11, 2025 Regular Meeting of this Commission. The motion was seconded by Commissioner Hall and carried unanimously.

A motion was made by Commissioner Epling to approve the minutes of the March 18, 2025 Regular Meeting of this Commission. The motion was seconded by Commissioner Hall and carried unanimously.

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VACATION ORDERS

Commissioner Epling moved to approve the Vacation Orders from April 1, 2025 to April 14, 2025, inclusive. Seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT U)

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FINAL ACCOUNTINGS AND WAIVERS OF FINAL SETTLEMENT

The following Objections and Exceptions of the Fiduciary Supervisor were read into the minutes. (SEE EXHIBIT V)

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ESTATE OF HARRIET BLACK

Commissioner Epling moved to approve the Affidavit and Waiver of Final Settlement without the signature of Christina Black. Ms. Black received her inheritance but is no longer in contact with the family and could not be located. Seconded by Commissioner Hall and motion carried unanimously. (SEE INSTRUMENT 50853474)

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APPOINTMENTS

A motion was made by Commissioner Epling to approve the reappointment of Rebecca Callaway to the Raleigh County Board of Zoning Appeals for the term expiring April 15, 2028. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT W)

A motion was made by Commissioner Epling to approve the reappointment of James Songer II to the Raleigh County Board of Zoning Appeals for the term expiring April 15, 2028. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT X)

A motion was made by Commissioner Epling to approve the appointment of John Paul Houston to the Raleigh County Planning and Zoning Commission for the term expiring April 15, 2028. The motion was seconded by Commissioner Hall and motion carried unanimously. (SEE EXHIBIT Y)

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ADJOURNMENT

Commissioner Epling moved to adjourn this meeting until the next regular scheduled meeting of this Commission on May 6, 2025 at 10:00 a.m. Seconded by Commissioner Hall and motion carried unanimously.

s/s Gregory Duckworth
President

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